



Leadership Defined

Adviser Contract

As an Adviser of Girl Talk, a non-profit organization, I acknowledge and agree to the following:

The role of an Adviser may include, but not necessarily be limited to: 1) providing support to Leaders in mentoring activities, 2) scheduling weekly Girl Talk meetings with Leaders, 3) regularly attending Girl Talk meetings and supervising conduct and activities therein, 4) assisting in the selection of topics and/or curriculum for weekly meetings, 5) maintaining records of my Leader(s) community service hours and providing reminders to submit Monthly Reports, 6) assisting with the selection of an appropriate adult supervisor in the event I cannot be present for a meeting(s), 7) remaining knowledgeable and up-to-date regarding the Girl Talk organization, and 8) abiding by the standards and rules set forth in the Girl Talk Handbook and working in connection with Girl Talk's mission.

I affirm that I am over 18 years of age and have no criminal record. I affirm that I have not been convicted of a felony or misdemeanor that would prevent me from being an appropriate Chapter Adviser. I understand that I may be asked to provide a copy of a valid driver's license identification, proof of insurance and submit to a criminal background check.

As an Adviser, I am expected and agree to always set a good example for each girl who attends Girl Talk. I will be on time for meetings, which will be held once a week for approximately one hour. I realize that my Chapter cannot meet without a Leader and an Adviser present. In order to properly plan meetings, I will let my Leader(s) know in advance if I cannot attend an upcoming meeting, so they can find an approved adult volunteer or cancel that week's meeting.

I realize my Leader(s) look up to me as an adult mentor and they value my opinion. I will hold my Leader(s) accountable to high moral standards, keep track of their 10 hours of community service each semester, and remind them to submit their Monthly Reports no later than the 15th of each month, in accordance with the submission requirements provided by Girl Talk. It is my job to encourage and support my Leader(s) to create a Girl Talk Chapter that will be successful and sustainable for years to come.

I realize the girls look up to me and they value my opinion. Therefore, in addition to "walking the walk and talking the talk" in person, I will make responsible choices when posting pictures, comments, and status updates online. I understand that my decision to participate in social media is a personal one. However, I recognize the impact social media postings and content may have on the girls I mentor, my Leader(s), my Chapter, the Girl Talk organization and the community as a whole. As such, I may be asked to remove content deemed inappropriate solely at the discretion of Girl Talk team members or be required to step down as an Adviser either by having posted the content or failing to remove the content.

Information shared during meetings is to be kept confidential and it is general policy that what is said in Girl Talk stays in Girl Talk. The only time this rule may be broken is if someone has been hurt or might get hurt if the information is not shared with the appropriate party or parties, which may include parent(s), legal guardian(s), Girl Talk team member(s), school counselor(s), social worker(s), medical or hospital treatment staff and/or law enforcement officials, as may be required. I realize that my Leader(s) have been told to come to me immediately with any situation they are not prepared to handle. In this rare circumstance, I promise to help those who seek my assistance to the best of my ability.

If we need to meet for community service projects, create posters, plan future meetings, etc., I will do my best to arrange my schedule to be present and available for my Leader(s). I have





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these girls' best interest at heart and want to support them. I understand that at times, in connection with my participation and attendance at Girl Talk meetings and/or Chapter events my photo may be taken and posted to the organization's website, social media site or used in promotional materials and I agree that such photographs of me, with or without my name, may be used for any lawful purpose solely in connection with publicity of the organization.

I understand that Girl Talk has to maintain proper oversight of fundraising activities to remain in compliance with their non-profit status. While the organization appreciates fundraising initiatives by individual Chapters, only trained Girl Talk team members are authorized to obtain partnerships, sponsorships and grants on behalf of Girl Talk. Chapters are not authorized to use Girl Talk's 501(c)3 status for any fundraising efforts, including obtaining grants, large corporate sponsorships, or the like.

I have Leader(s) who believe in Girl Talk and the middle school girls we will be reaching and who are committed to fulfilling their responsibilities in a positive way. We agree to work together and maintain a constant line of communication regarding our Chapter. Together we will take advantage of the Resources available through Girl Talk's Leader Login site. We will download Lessons and Resources, share suggestions, upload pictures, add new users, ask questions when needed and use the tips and Resources made available to us to help ensure our Chapter's success.

I understand that I am a volunteer and will not be compensated for participating as an Adviser. My position is not guaranteed. If I am found to be in violation of the rules and regulations of Girl Talk, I may be asked to step down. If for some reason I am unable to continue to serve as an Adviser, I will inform Girl Talk and my Leader in writing as soon as possible and do my best to assist with a comfortable transition for a replacement. I agree to work in harmony with the organization's mission and goals. Most importantly, I am excited to be a Girl Talk Chapter Adviser and am committing to this role in the hopes of positively impacting young lives.

Please scan and upload your contract to Leader Login or email it to newchapters@mygirltalk.org for approval.

Adviser Name (Printed): _____

Adviser Signature: _____

Chapter Name/Code: _____

Date: _____

